



TENDER ADVERT
uMGUNGUNDLOVU DISTRICT MUNICIPALITY

INVITATION FOR SERVICE PROVIDERS TO FORM A PANEL OF INTERNAL AUDITORS FOR UMGUNGUNDLOVU DISTRICT MUNICIPALITY

TENDER NO. 22/2021

The uMgungundlovu District Municipality seeks Registered Professional Auditors to form a panel for the provision of an internal audit service for the municipality for a period of 36 months.

Tender documents can be downloaded from the municipal website at www.umdmd.gov.za, etenders portal at www.etenders.gov.za or alternatively can be collected from offices of the Cashier at the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg. If tenders are collected, a non-refundable tender deposit of R150.00 is payable to the uMgungundlovu District Municipality. Any queries can be directed to Ms. Adele Dorasamy via email adele.dorasamy@umdmd.gov.za. **A compulsory Briefing Session** will be held on **17 November 2021** at 10am at uMgungundlovu District Municipality Council chamber, 242 Langalibalele Street, Pietermaritzburg, all Covid 19 health and safety protocols will be followed. Non-attendance at the Compulsory Briefing Session will render any submission invalid.

Tender submissions must be properly bound and must be placed in the tender box situated on the ground floor of the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg, before 12h00 on **09 December 2021**, in a sealed envelope which is clearly marked with the Tender Number and Tender Description. Late Tenders and Tenders received by way of Facsimile or E-Mail will under no circumstances be considered.

Tenderers will be evaluated in terms of functionality as part of the minimum requirements before evaluated on price and preference based on the following criteria:

Evaluation Criteria	Weight
Company experience in public sector, specifically local government	50
Partner/Director	20
Audit team	15
Specialists	15
Total	100

Note: A bidder/s that scores less than 60 points out of 100 in respect of functionality will be regarded as submitting a non-responsive bid and will be disqualified.

Should the relevant bidder/s meet the minimum required percentage or minimum points, they will be evaluated in terms of price and preference as per the PPPFA Act, No.5 of 2000 and its associated Regulations issued by the National Treasury.

- Tenderers are required to submit a minimum of 3 reference letters (not older than 5 years) of their proven track record in providing internal audit, forensic, IT and/or enterprise risk management services, Reference letters must indicate that the nature of works is similar to work required in this tender document as well as that the value of works completed is or exceeded R100,000.00.
- Tenderers are required to submit proof of registration with the Institute of Internal Auditors, SAICA/ ACFE and IRBA. Proof of registration must be submitted with the bid submission, and failure to do so will result in disqualification of the bid.

All service providers intending to submit a tender are required to be registered on the Central Supplier Database.

Tenderers shall take note of the following Tender Conditions:

- uMgungundlovu District Municipality's procurement policy will apply,
- uMgungundlovu District Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,
- Tenders submitted are to be valid for a period of 90 days from the closing date for submissions of tenders.

Dr. RMB Ngcobo

Municipal Manager

uMgungundlovu District Municipality