



TENDER ADVERT

uMGUNGUNDLOVU DISTRICT MUNICIPALITY

INVITATION FOR SERVICE PROVIDERS TO FORM A PANEL FOR THE PROVISION OF QUALITY ASSURANCE ON ACCOUNTING SERVICES FOR UMGUNGUNDLOVU DISTRICT MUNICIPALITY TENDER NO. 08/2021

The uMgungundlovu District Municipality seeks accredited, professional service providers to form a panel of accounting services specialists to provide quality assurance in respect of our Accounting Service Portfolio for the period of three (3) years.

Tender documents can be downloaded from the municipal website at www.umd.gov.za or alternatively can be collected from offices of the Cashier at the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg. If tenders are collected, a non-refundable tender deposit of R150.00 is payable to the uMgungundlovu District Municipality. Any queries can be directed to Ms. Linda Ngubane via email linda.ngubane@umd.gov.za as a Briefing Session cannot be held due to the National State of Disaster. Written queries are to be sent in one week before the tender closing date for a timely written response.

Tender submissions must be properly bound and must be placed in the tender box situated on the ground floor of the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg, before 12h00 on 11 June 2021, in a sealed envelope which is clearly marked with the Tender Number and Tender Description. Late Tenders and Tenders received by way of Facsimile or E-Mail will under no circumstances be considered.

Tenderers will be evaluated in terms of functionality as part of the minimum requirements before evaluated on price and preference based on the following criteria:

Evaluation Criteria	Weight
1. Company experience in public sector, specifically local government	40
2. Partner/Director	15
3. Accounting team	15
4. Specialists	15

5. Methodology	10
6. Skills transfer plan	5
Total	100

A bidder/s that scores less than 60 points out of 100 in respect of functionality will be regarded as submitting a non-responsive bid and will be disqualified. Thereafter the 80/20 Preference Points system will be applicable, with 80 points for price and 20 points for B-BBEE Status Level of Contribution as prescribed in terms of the Preferential Procurement Regulations 2017.

Tenderers are required to attach reference letters of their proven track record in providing accounting support service (specialists), tax & VAT service, quality assurance and IT audit services.

Proof of Accreditation certificates:

SAICA (SA Institute of Chartered Accountants)

CIMA (Chartered Institute of Management Accountants)

ACCA (Association of Chartered Certified Accountants)

Proof of registration must be submitted with the bid submission, and failure to do so will result in disqualification of the bid.

All service providers intending to submit a tender are required to be registered on the Central Supplier Database.

Tenderers shall take note of the following Tender Conditions:

- uMgungundlovu District Municipality's procurement policy will apply,
- uMgungundlovu District Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,
- Tenders submitted are to be valid for a period of 90 days from the closing date for submissions of tenders.

Dr. RMB Ngcobo
Municipal Manager
uMgungundlovu District Municipality