



TENDER ADVERT

uMGUNGUNDLOVU DISTRICT MUNICIPALITY

INVITATION FOR SERVICE PROVIDERS TO FORM A PANEL OF MEDICAL PRACTITIONERS FOR uMGUNGUNDLOVU DISTRICT MUNICIPALITY

TENDER NO. 02/2021

The uMgungundlovu District Municipality seeks professional service providers to form a panel consisting of various medical expertise that are registered Medical Practitioners with Health Professionals Council of South Africa (HPCSA) for the contract period of 3 years. This invitation to bid is open to qualifying bidders who may be applying as individuals or institutions. To appoint and contract with suitable qualified health professionals: medical practitioners/clinical psychologist/psychiatrist/social workers/health counsellors and financial health advisors, to conduct the following:

1. Medical Practitioners to conduct medical examination for medical condition that may require medical opinion to decide on grounds of incapacity.
2. Psychologist to conduct assessment consultation and therapeutic method provision for intensive attention for an individual i.e., one on one and groups.
3. Psychiatrist to conduct and map the range of Post-Traumatic Stress disorder to characterize recovery and failure recovery after witnessing a terrifying event, and to approve methods of recovery and rehabilitation.
4. Financial Wellness practitioner to provide financial awareness counselling sessions or workshops and legal support.
5. Service providers with a 24/7 open call center for emergency referrals assistance.

Tender documents can be downloaded from the municipal website at www.umd.gov.za or alternatively can be collected from offices of the Cashier at the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg. If tenders are collected, a non-refundable tender deposit of R150.00 is payable to the uMgungundlovu District Municipality. Any queries can be directed to Ms. Zama Cele via email zama.cele@umd.gov.za as a Briefing Session cannot be held due to the National State of Disaster. Written queries are to be sent in two weeks before the tender closing date for a timely written response.

Tender submissions must be properly bound and must be placed in the tender box situated on the ground floor of the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg, before 12h00 on 29 July 2021, in a sealed envelope which is clearly marked with the Tender Number and Tender Description. Late quotations or Tenders received by way of Facsimile or E-Mail will under no circumstances be considered.

All eligibility criteria must be furnished accordingly, where mandatory or applicable Tenderers that qualified in terms of the eligibility criteria will then be evaluated on the functionality test as part of the minimum requirements before evaluated on price and preference.

Tenderers will be evaluated in terms of functionality Test in accordance with the following Evaluation Criteria: -

Evaluation Criteria	Weight
Reputation in the Industry – Similar Completed services assignments (Attach proof of work/services of a similar nature in respect of the tenderers field of practice/ portfolio - attach reference letters from clients on similar services within the past 5 years)	40
Quality Control (Proof of valid registration with the Health Professions Council of South Africa (HPCSA) as an independent medical practitioner or Proof of valid registration with the National Credit Regulator (NCR) as a Financial wellness Practitioner)	30
Experience of Tenderer - Human Resources (Attach proof of work experience in respect of the tenderers field of practice/ portfolio - Clinical experience of independent medical practitioners or financial wellness experience of financial wellness practitioners, comprehensive Curriculum Vitae must be attached)	30
Total	100

A bidder/s that scores less than 70 points out of 100 in respect of functionality will be regarded as submitting a non-responsive bid and will be disqualified. Thereafter the 80/20 Preference Points system will be applicable, with 80 points for price and 20 points for B-BBEE Status Level of Contribution as prescribed in terms of the Preferential Procurement Regulations 2017.

Bidders must attach proof of valid registration with the Health Professions Council of South Africa (HPCSA) as an independent medical practitioner with the bid submission, if not failure to do so will result in disqualification of the bid. Or in the case, of tenderers applying for the Financial wellness Practitioner these bidders must rather attach proof of having a valid registration with the Nation Credit Regulator (NCR) with the bid submission, otherwise failure to do so will result in disqualification of the bid.

All service providers intending to submit a tender are required to be registered on the Central Supplier Database.

Tenderers shall take note of the following Tender Conditions:

- uMgungundlovu District Municipality’s procurement policy will apply,
- uMgungundlovu District Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,
- Tenders submitted are to be valid for a period of 90 days from the closing date for submissions of tenders.

Dr. RMB Ngcobo
Municipal Manager
uMgungundlovu District Municipality