



# UMGUNGUNDOVU DISTRICT MUNICIPALITY

QUARTER 1 SDBIP PERFORMANCE REPORT FOR  
THE PERIOD: 01 JULY 2024- 30 SEPTEMBER 2024

2024/2025 FINANCIAL YEAR

**TABLE OF CONTENT**

**PAGE NO**

1. PURPOSE ..... 3

2. LEGISLATIVE PROVISIONS ..... 3

3. BACKGROUND ..... 3

4. 2024/2025 QUARTER 1 SDBIP PERFORMANCE REPORTING ..... 4 – 6

5. PERFORMANCE HIGHLIGHTS OR GENERAL COMMENTS ..... 6

6. KEY AREAS TO NOTE ..... 6-7

7. MUNICIPAL MANAGERS QUALITY CERTIFICATE ..... 7

## 1. **PURPOSE**

The purpose of this report is to inform the Council regarding the progress made with the achievement of key performance indicators and targets, development priorities and objectives as determined in the approved Service Delivery and Budget Implementation Plan (SDBIP) for the 1<sup>st</sup> quarter of 2024/2025 financial year. It outlines the performance of the municipality against the targets and objectives as set out in the Integrated Development Plan (IDP) of the municipality.

## 2. **LEGISLATIVE PROVISIONS**

This report is prepared quarterly in line with Section 52 (d) of the Municipal Finance Management Act (Act 56 of 2003) together with Section 41 (e) of the Municipal Systems Act (Act 32 of 2000).

The SDBIP is defined in terms of Section 1 of the Municipal Finance Management Act (MFMA), No. 56 of 2003, and the format of the SDBIP is prescribed by MFMA Circular 13.

Section 41(1(e) of the Municipal Systems Act (MSA), NO 32 OF 2000, prescribes that a process must be established of regular reporting to Council, structures of council etc. This process is detailed in the Performance Management Framework of the Municipality.

## 3. **BACKGROUND**

The Municipal Systems Act (MSA of 2000) mandates municipalities to establish a Performance Management System, and the Planning and Performance Management Regulations of 2001 describes the municipality's performance management system as consisting of a framework that articulates and represent how the municipality's cycle and processes of performance planning, monitoring, measurements, review, reporting and improvements will be conducted, organised and managed and to determine the roles of different stakeholders.

This first quarter performance report covers the period 01 July to 30 September 2024 and the purpose of the report is to present performance for this period as per the approved service delivery and budget implementation plan (SDBIP) for 2024/2025 financial year.

#### 4. **2024/2025 1<sup>st</sup> QUARTER SDBIP PERFORMANCE REPORTING**

##### **Analysis Indicators**

Target achieved & Exceeded	Set Target per indicator was achieved above the stated number/percentage 100% > Actual/Target
Target Achieved	Set target per indicator was achieved and relevant POE was submitted Actual/Target = 100%
Target Partially Achieved	Target partially achieved – Set target per indicator was partially achieved (50% or more done but less than 100%) and relevant Partial POE were submitted 50% > = Actual/Target < 100%
Target Not Achieved	Performance has not been met 0% > = Actual/Target < 50%
N/A	Not applicable– KPI does not have a set target for the quarter

##### **ACTUAL PERFORMANCE FOR THE 1<sup>st</sup> QUARTER, (01 JULY TO 30 SEPTEMBER 2024).**

- The report covers the following departments within the municipality which made up the organisational report:
  - a) Technical Services
  - b) Community Services
  - c) Economic Development and Planning
  - d) Budget and Treasury Office
  - e) Corporate Services
  - f) Municipal Managers Office
  
- uMgungundlovu District municipality's Organisational Scorecard continues to be structured according to the six prescribed National Key Performance Areas (KPA's). These are:
  - a) Basic Service Delivery
  - b) Local Economic Development
  - c) Institutional Transformation & Development
  - d) Financial Viability & Management
  - e) Good Governance & Public Participation
  - f) Cross cutting issues

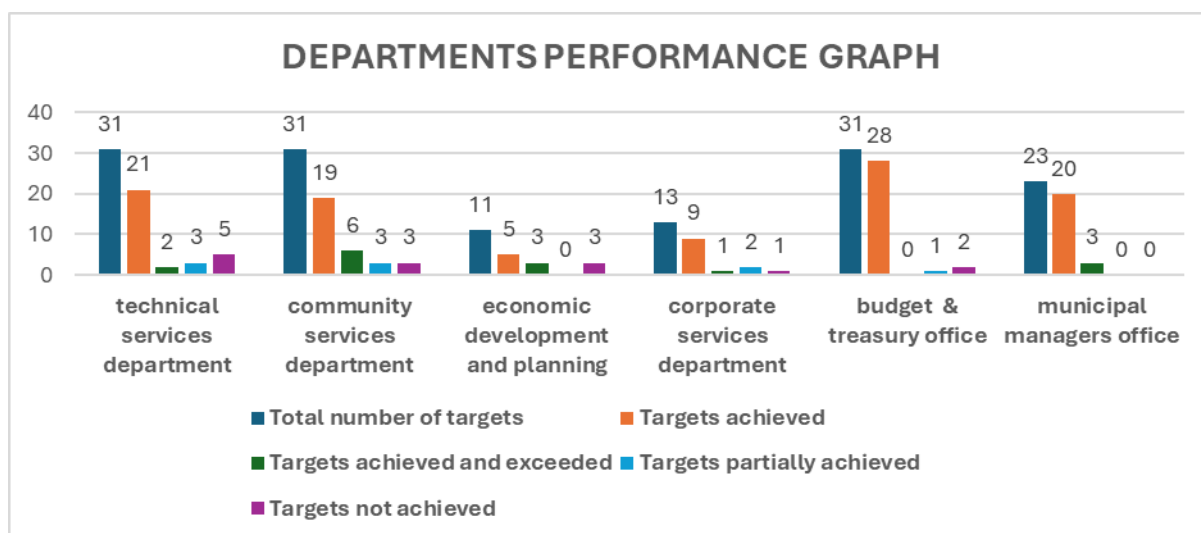
##### **OVERALL, SUCCESS RATE**

The uMgungundlovu District Municipality overall performance for Quarter 1 reflected an improvement compared to previous quarters on previous financial year. Reasons for variances together with corrective measures were stated for underperformance. The overall performance is outlined as follows.

## ORGANISATIONAL PERFORMANCE SUMMARY

For the period under review a total 140 planned indicators and targets were recorded and performance is summarised in the table below;

Total Number of Targets	Total Number of Targets reported	Number of Targets Achieved	Number of Targets Achieved and Exceeded	Number of Targets Partially Achieved	Number of Targets Not Achieved	Overall Organisational Performance
140	140	102	15	9	14	84%
100%	100%	73%	11%	6%	10%	



The table and graph above demonstrate the summary of the overall performance of the Municipality for the first quarter of the financial year ending 30 June 2025. This also gives a picture of how the Municipality has performed for the quarter under review. This also summarises that out of the total of 140 Key Performance targets set for the first quarter, the uMDM managed to achieve 102 key performance targets, 15 of them were achieved and exceeded, 9 were partially achieved, 14 not achieved.

## ORGANISATIONAL DEPARTMENTAL PERFORMANCE SUMMARY

Dept/kpa	Total number of targets	Targets reported	Targets achieved	Targets achieved and exceeded	Targets partially achieved	Targets not achieved	Achievement percentage
technical services department	31	31	21	2	3	5	74%
community services department	31	31	19	6	3	3	81%
Economic development and planning department	11	11	5	3	0	3	73%
corporate services department	13	13	9	1	2	1	77%
budget & treasury office	31	31	28	0	1	2	90%
Municipal manager's office	23	23	20	3	0	0	100%
overall performance	140	140	102	15	9	14	84%

### 5. PERFORMANCE HIGHLIGHTS OR GENERAL COMMENTS

All key performance targets that were due for the first quarter were reported and the POEs were provided to support the achievement.

### 6. KEY AREAS TO NOTE

This section highlights the key areas for improving performance based on quarter 1 report to ensure that all targets are achieved as expected.

- To provide management and the main stakeholders of ongoing development interventions with indications of the extent of progress and achievement of objectives
- To monitor progress in relation to the use of allocated funds;
- To ensure that Auditors recommendations and comments are addressed and implemented to ensure credible report.
- To make adjustments during Mid-Year aligning with adjustment budget to achieve goals more effectively and efficiently;
- To continue adhering to SMART principles when setting key performance indicators, this will help to ensure that all set targets are effectively achievable.

- To ensure that the Municipality conducts ongoing monitoring engagements that will lead to the achievement of overall goals and objective.

### **MUNICIPAL MANAGER'S QUALITY CERTIFICATE**

This First Quarter SDBIP Performance Report for 2024-2025 Financial Year is prepared in terms and in compliance with the stipulated requirements as documented in the Local Government: Municipal Finance Management Act No. 56 of 2003, Municipal Systems Act No. 32 of 2000 and Municipal Planning and Performance Management Regulations of 2001.

**Signed at UMDM Offices**

**Date**

**31 October 2024**

A handwritten signature in black ink, appearing to read 'EX MUTHWA', is written over a horizontal line.

**Dr EX Muthwa**  
**Municipal Manager**