



**uMGUNGUNDLOVU DISTRICT MUNICIPALITY**  
**QUOTATION REQ02402/2020**  
**ISSUE DATE: 04/08/2020**

**INVITATION FOR SERVICE PROVIDERS FOR THE LEASING OF PREMISES FOR TECHNICAL SERVICES DEPOT  
AND FIRE STATION FOR uMGUNGUNDLOVU DISTRICT MUNICIPALITY**

The uMgungundlovu District Municipality (uMDM) hereby requests lease proposals for at least +300 m<sup>2</sup> gross of suitable office space, preferably within 1 km radius within the Central Business District of Mkhambathini for a period of 6 months with an option to renew for a further 6 months.

**LEASING OF PREMISES FOR TECHNICAL SERVICES DEPOT AND FIRE STATION FOR uMGUNGUNDLOVU  
DISTRICT MUNICIPALITY (Mkhambathini) AS FOLLOWS:**

- 3 x offices for Technical Ops Team
- 1 x Boardroom/ lecture room
- 2 x rest rooms - male and female
- 2 x Bath rooms (both must have showers) - male and female
- 1 x gym area 5 x 5m<sup>2</sup>
- 1 x lecture/Lounge/Leisure room
- 1 x by fitted kitchen with stove
- 1 x W/C - duty office
- 1 x S/O office (bath room - shower)
- 1 x laundry area to wash and disinfect fire kits
- 1 x Storeroom

Decent sized yard for drilling and training purposes  $\pm$  2000m<sup>2</sup> with sufficient lighting and security around the property. Closed shelter with sufficient lighting or garage to house the fire engines 6m (wide) x 6m (high) x 10m (long).

Enough parking space for council vehicles

Quotations written: **REQ02402/2019 – LEASING OF PREMISES FOR MKHAMBATHINI TECHNICAL DEPOT AND FIRE STATION**, marked for the attention of the Municipal Manager Dr. MRB. Ngcobo must be deposited in the tender box situated on the ground floor of 242 Langalibalele Street no later than twelve o' clock (12H00) on the **14 AUGUST 2020**, when they will be publicly open. Only quotations placed in the Tender Box shall be accepted.

The Evaluation and Adjudication of the quotations will be done in line with the uMgungundlovu District Municipality's approved Supply Chain and Preferential Procurement Policies on an 80/20 system. The allocation of points will be in line with B-BBEE as prescribed in terms of the Preferential Procurement Regulations 2017, pertaining to the Preferential Procurement Policy Framework Act, Act No.5 of 2000. **Tenderers are required to be registered onto the Central Supplier Database (CSD). A valid SANAS accredited original or certified B-BBEE status level verification certification or affidavit must be submitted in order to claim preference points. Company registration documents must also be provided.**

Please ensure that the following necessary documentation are attached, i.e.

1. Valid original tax clearance certificate or Tax compliance status pin;
2. Proof of registration with the central supplier database (CSD);
3. Statement of account for the business premises indicating that no municipal service charges are in arrears for longer than 90 days OR in the case where the business premises are leased then a letter from the landlord indicating that no levies are outstanding together with a copy of the lease agreement. Statements or letters from the landlord must not be older than three months from close of advert;
4. MBD 4 – Declaration of Interest;
5. MBD 8 – Declaration of bidders past SCM practices; and
6. MBD 9 – Independent Bid Determination.

**Failure to submit the above documentation will disqualify your bid.**

uMgungundlovu District Municipality does not bind itself to accept the lowest quotation and reserves the right to accept the whole or any part of the quotation. Prices must be valid for a period of 30 days from close of advert.

Should you have any queries please contact Hlengiwe Sithole via email: [scm@umdm.gov.za](mailto:scm@umdm.gov.za) as telephonic enquiries are not permitted.



**Dr. MRB. Ngcobo**  
Municipal Manager  
uMgungundlovu District Municipality  
242 Langalibalele Street  
Pietermaritzburg  
3200