



uMGUNGUNDLOVU DISTRICT MUNICIPALITY
QUOTATION REQ02352/2020
ISSUE DATE: 10/06/2020

INVITATION FOR QUOTATIONS FROM APPROVED SUPPLIERS FOR THE SUPPLY AND DELIVERY OF CORONA VIRUS AWARENESS PAMPHLETS

Quotations are hereby invited from approved service providers to provide services as detailed below:

Specifications	Quantity
<ul style="list-style-type: none"> A5 PAMPHLETS (GLOSSY) ONE PAGE A1 PAMPHLETS (GLOSSY) ONE PAGE 	<p>10 000</p> <p>70</p>
<p>Pamphlet must be in a municipal branding colours</p> <p>Pamphlets must be provided before confirmation of bulk order</p> <p>Design and content to be provided by the municipality</p>	
<ul style="list-style-type: none"> To be delivered at 242 LANGALIBALELE STREET 	

Quotations written: **REQ02352/2020 – SUPPLY AND DELIVERY OF CORONA VIRUS AWARENESS PAMPHLETS** marked for the attention of the Municipal Manager Dr. MRB. Ngcobo must be deposited in the tender box situated on the ground floor of 242 Langalibalele Street no later than twelve o’ clock (12H00) on the **19 JUNE 2020**, when they will be publicly open. Only quotations placed in the Tender Box shall be accepted.

The Evaluation and Adjudication of the quotations will be done in line with the uMgungundlovu District Municipality’s approved Supply Chain and Preferential Procurement Policies on an 80/20 system. The allocation of points will be in line with B-BBEE as prescribed in terms of the Preferential Procurement Regulations 2017, pertaining to the Preferential Procurement Policy Framework Act, Act No.5 of 2000.

Tenderers are required to be registered onto the Central Supplier Database (CSD). A valid SANAS accredited original or certified B-BBEE status level verification certification or affidavit must be submitted in order to claim preference points. Company registration documents must also be provided.

Please ensure that the following necessary documentation are attached, i.e.

1. Valid original tax clearance certificate or Tax compliance status pin;
2. Proof of registration with the central supplier database (CSD);
3. Statement of account for the business premises indicating that no municipal service charges are in arrears for longer than 90 days OR in the case where the business premises are leased then a letter from the landlord indicating that no levies are outstanding. Statements or letters from the landlord must not be older than three months from close of advert;
4. MBD 4 – Declaration of Interest;
5. MBD 8 – Declaration of bidders past SCM practices; and
6. MBD 9 – Independent Bid Determination.

Failure to submit the above documentation will disqualify your bid.

uMgungundlovu District Municipality does not bind itself to accept the lowest quotation and reserves the right to accept the whole or any part of the quotation. Prices must be valid for a period of 30 days from close of advert.

Should you have any queries please contact Thembisile Khuzwayo via email:

Thembisile.Khuzwayo@umdm.gov.za as telephonic enquiries are not permitted.



Dr. MRB Ngcobo
Municipal Manager
uMgungundlovu District Municipality
242 Langalibalele Street
Pietermaritzburg
3200